

28 October 1952

MEMORANDUM FOR: Chief, Industrial Division
Chief, Materials Division
Chief, Services Division
Chief, Reports Division

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OCB/R
OCB/R

SUBJECT : Branch Projects for 1953


1. I attach hereto an analysis of the 23 October version of the 1953 program which I made for my own benefit. I am afraid that a few revisions are called for before this can be released as the official program.

2. Would you please review those branch programs which my remarks indicate need revision. The changes I suggest are designed to make the program consistent throughout the Office, and they are limited to instances in which the program for a branch varies significantly in quantity from the average of 80 to 90% of available research time. Where a substantial variation from this standard can be justified because of special circumstances, a brief explanatory note should be prepared by the branch concerned and the staff for inclusion in the final draft of the program. The revisions may take the form of either (1) a judicious and selective addition to hours planned for approved projects, or (2) additional distinct branch projects.

3. Incidentally I shall not consider pessimistic prognostications as to recruiting or differences of opinion as to the average time available for basic research as adequate reasons for departing from the standard of the Office.

4. The action herein requested should be accomplished prior to the end of the current week.

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ROBERT A. KERR, JR.
Assistant Director
Research and Reports

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